



**V.I.P.  
TOTS**

Valley  
Intervention  
Program

# V.I.P. Tots

## 34th Annual Report

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## 2012-2013 School Year

### July 1, 2012 - June 30, 2013

# Board Members and Administration



## PROGRAM ADMINISTRATION 2012 - 2013

Chief Executive Officer: Joann Hameister

Program Specialist: Fran Henderson

Home Program Director: Marcia Nogrady

Chief Financial Officer: Rhonda Thomas

Site Director: Debbie Haney

Administrative Assistant: Theresa Pastrano

Executive Director of Grants: Kendra Votava

Staff Trainer/Behavior Consultant: Theresa Helms

### **V.I.P. Tots' Mission:**

*V.I.P. Tots creates engaging, inclusive environments where young children learn and adults have access to positive solutions for supporting children.*

## *Board of Directors*

**2012 - 2013**

***President:  
Margo Worthington***

***Vice President:  
Kathy Harvill***

***Secretary:  
Vicky Mesa***

***Treasurer:  
JoAnn Fisher***

***Board Members:  
Fran Franke  
Pat Brudin  
Nikki Worthington  
Dee Cozart  
Tonya Cordero***

# Early Intervention Services

*Established in 1979*



## Home Based Interventions

Qualified early intervention teachers, therapists, and child development teachers design individual programs that are motivating and effective for children with identified special needs. Inland Regional Center provides funding for children birth to three years old to receive these intensive programs through V.I.P. Tots' home program visits. Children enrolled in Home Program receive 5-9 hours per month of instruction on cognitive development, self-help skills, fine and gross motor skills, and language development. Parents are a vital component of the home based program, as V.I.P. Tots believes parents are a child's first and best teacher.

This past year, V.I.P. Tots averaged 85 children per month with home based interventions, employing 10 dedicated Home Program Teachers. V.I.P. Tots believes that an early start in intervention services is critical to a child's future success in school and life.



## Center Based Interventions

V.I.P. Tots is certified as a non-public school by the California State Department of Education, and is an approved vendor of Inland Regional Center. Once children have met eligibility requirements set by the state and federal laws, they may be placed in our center-based programs to assist in meeting their educational and therapy needs. Children under age 3 are served by Inland Regional Center. Children enrolled in early intervention programs at V.I.P. Tots are enrolled in classes with typically developing peers. Children enrolled in IRC programs are authorized 2-4 days per week. This past year, V.I.P. Tots averaged 18 children in center-based programs through Inland Regional Center. The interventions children receive vary based on their particular needs and goals. Teachers work to prevent further delays, assess current abilities, help children meet their developmental milestones, and teach social skills that will be necessary for life.



**For 34 years, V.I.P. Tots has offered the education, therapy, and support that eligible children and their families need to minimize or prevent developmental delays.**



# Specialized Programs



## Valley Health System Grant

This past year, V.I.P. Tots was again able to receive a grant from the Valley Health System from funds set up in the early 1980's; the Beatrice Brown Fund. V.I.P. Tots applied for, and received, **\$60,518** to help give childcare services to children with severe needs. Children that required a 1:1 or 1:2 intensive setting were able to apply for scholarships to attend preschool. Children utilizing these funds have had significant developmental delays, autism spectrum disorders, cerebral palsy, Down Syndrome, and severe behavior disorders. V.I.P. Tots also received a secondary award in the amount of **\$64,130** from VHS in January 2013 to provide more childcare scholarships, as well as to provide two therapy clinics, purchase iPads for our Home Program teachers for instructional use, provide over **175** hours of mental health counseling, and purchase needed therapy equipment such as walkers. These programs kept 5 of our staff working full time to provide over **4115** hours of childcare in the past year, and gave childcare to 9 children with disabilities who otherwise would have nowhere to go while their parents were working. We are extremely proud of the second year of this program!



## Tots and Kids with Tutors

V.I.P. Tots has two dedicated programs for children diagnosed with autistic spectrum disorders or other significant disabilities. Tots with Tutors is for children ages 18 months to 3 years of age, and the Tots and Kids with Tutors is for children ages 3 to 8 years. Both programs are individualized and include therapy services as well as one-to-one tutoring. Children are funded by Inland Regional Center, and can receive both in-class and in-home services for between 39-43 hours per month.

Children receiving services through Tots with Tutors can receive up to 43 hours of services per month with a combination home and school program. Parents also receive training in the home through modules targeting behavior, sensory needs, and communication. Children learn skills in relationship development, self-regulation, sensory integration, and academic/cognitive areas. Parents have the opportunity to participate in monthly parent support meetings that range in topic from navigating the special education system to developing food texture tolerance.



*Promoting Friendships and Education Through Play*

# Child Development Programs



Child Development and Education Programs run from 7 AM to 5:30 PM, Monday through Friday. Children may attend from two to five days a week. Childcare is open year-round with the exception of holidays. Children 18 months up through kindergarten age attend in classrooms integrated with children with special needs. Staff offer creative, nurturing programs to stimulate children's senses and thought processes. This past year, an average of **112** children were served with childcare programs.



Childcare services are supported in part by First 5 Riverside. During 2012-2013, First 5 Riverside provided 66 Full Time Equivalent spaces in two different grants. These grants provided us with a total of **\$541,358** in funding to support children. This grant provides for our classes to have lower staff to child ratios during child-care. Families accepting scholarships were required to attend a six week class on *Positive Solutions for Families*.



# Program Curriculum

## Program Curriculum:

This past year, V.I.P. Tots used the Desired Results Developmental Profile (2010) as well as Mailbox Magazine and the Brigance to plan activities appropriate for the developmental levels in their classrooms. Daily activities are planned to encourage growth and development in the areas of speech and language development, social and emotional development, cognitive development, early literacy, fine and gross motor skills, self help skills, and school readiness. V.I.P. TOTS puts emphasis on helping children learn to focus and attend to tasks. Staff members work with children to help them self regulate their emotions so that they can successfully participate with their peers during play and learning activities throughout the day. The *Second Step* program developed by The Committee for Children is helpful with these goals. ***Play is the work of children, and many curriculum goals can be achieved through daily play.***



## Assessments:

Children enrolled in childcare were assessed with the Desired Results Developmental Profile (2010). Children enrolled for special education programs were assessed with the Brigance or DRDP Access, as determined by their IFSP/IEP team. Teachers use the information to individualize learning opportunities and to create goals to best develop skills.



# Adult Learning Programs

## Programs for Parents/Guardians

- Positive Solutions for Families
- Autism Family Meetings

Parent training is a vital part of programs at V.I.P. Tots. This past year, we have had to cut many of our parent training classes and one-time-only meetings due to budget restraints. This past year, **87** parents/guardians attended parenting meetings to meet scholarship requirements or simply to learn something new.

Scholarship families attended the six week course, *Positive Solutions for Families*. Parents learned valuable social-emotional strategies to help their children become socially competent with peers and in the community. Parents also learned key skills, techniques and tools for working with their children in challenging situations. Many parents also took advantage of monthly support meetings for families of children with autism.



## Programs for Community Teachers

- Mid County CSEFEL Trainings: Modules 1-3
- Strategies for Including Children with Special Needs

In 2012-2013, over **80** teachers, administrators, and home child-care providers participated in classes to further their education and receive professional growth hours. These classes were offered due to a subcontract with the Mid County Child Care Consortium. Community educators are given hands-on experiences to add to their own classrooms. Topics this year focused on the great need for social-emotional development of preschoolers and how to include children with special needs in everyday classroom environments.



# Services Delivered

## In 2012-2013 V.I.P. Tots:

Averaged: **103** children per month in early intervention programs

**1** child three to seven years old per month in center base early intervention (T&KWT)

**5** children per month 18 to 36 months old in Tots with Tutors (TWT)

**97** children aged birth-36 months received early intervention services either in the center classrooms or in home programs.

**9** children monthly in intensive needs programs

**112** children in childcare and child development programs per month

## And V.I.P. Tots:

Provided: **177** hours of service to families needing counseling services

**1386** hours of service to children with disabilities (on average)

**100,710** hours of childcare service for the year

**173.5** hours of speech therapy for the year

**72.75** hours of occupational therapy for the year

## Training for Staff:

V.I.P. Tots staff members met four times this year for half-day in-services, as well as monthly for general staff meetings. Topics ranged from curriculum procedures and creative classroom activities to Blood Borne Pathogens and emergency procedures. Staff members were required to obtain 21 hours of professional growth outside of the workplace to continue growing as a professional.



VIP TOTS staff members logged more than **73,659** hours to love, nurture, teach, listen to, play with, inspire, model, encourage, comfort, talk to, protect, observe, assess, hug, respect, celebrate, and cherish nearly 250 children during the 2012-2013 school year!



# Fundraisers and Donations

## 6th Annual Ducks-4-Tots Duck Race

Held April 27, 2013 at Angler's Little Lake

**Funds Raised:**  
**\$21,073**

### High Level Sponsors:

Curry Copy  
Soboba Foundation  
Bank of Hemet  
Pechanga Band of Luiseno Indians  
Santa Rosa Band of Cahuilla Indians  
Hub International  
Engineering Resources  
Amber Air  
Fullmer Construction  
Jamie Lynn Fullmer Memorial Fund  
Joyce Frichtel  
John & Pat Brudin  
Fran Franke

Joel & Joann Hameister  
Henry Halfiger  
Carolyn Debrask  
Norman Hoffman  
Jan Weeks

Matt Brudin  
Susan Hartshorn  
Carol Ewald  
Karen Walker  
R.S. Harper

### Special thanks to the following businesses and private cash donors throughout the year:

Pilgrim Church Women's Fellowship	HUB Insurance
Sierra Dawn Charity Doll Class	Xi Nu Gamma
Chase Bank	Paladin- Pony Pictures
Quinn's Automotive	Century 21
Kona Ice	Knights of Columbus
Joan Oostdam	Ted & Shirley Vosti
Mr. & Mrs. Hank VanderPoel	Fran Franke
John & Denise Schouten	Joann Hameister
Richard Dell'Acqua	Gilda Sandoval
Joan Stredler	Ann Smit
John & Pat Brudin	Theresa Helms
Kevin Denkers	Veronica de Zamora
Carolyn Cobb	Justine Pimentel
Marilyn McCall	Janet Beck
Darla K Wynn	Phyllis Cook
Terri Bartley	Thomas & Susan Addis
Elida Sandrini	J. Herrold
Harold & Charlotte Wright	Dorothea Miller
Jane Willkins	Julie Scott
Nettie Post	Dennis & Janet Stange
Ellen Place	Jack Burton
Emily Shull	Virl & Kathy Banowetz
Jennifer Waters	Janet Langemeir
Dianne Gutterman	Brenda Van Keuren
Mary Billings	Thomas & Mary Bowen
Roy & Patricia Waugh	Connie Hines



### Trike-a-Thon

Held September 25, 2012 at  
V.I.P. Tots

**Total funds raised:**  
**\$1690**



### Non-cash donations:

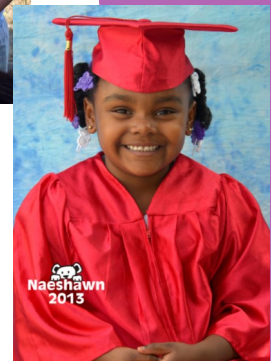
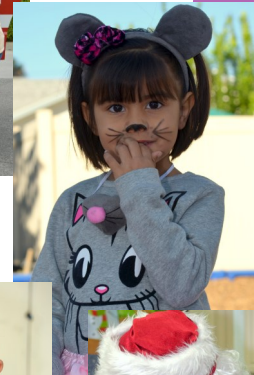
Carolyn Wohlfarth, Joann Hameister, Dee Cozart, Christina Davidson, David Cobb, Toni Holmes, Marcia Nogrady, Angela Hurtado, Sierra Dawn Charity Doll Class, Milagros Bodnov, Jane Holden, Whitney Bell, Kristin Veltri, Mulligan Family Fun Center, Aces Comedy Club, Callaway Vineyard, Sky High Party Zone, Palm Springs Aerial Tramway, Panera Bread, Stadium Pizza, Reading Cinemas Cal Oakes, Cecilia Lopez, Get Air Trampoline USS Midway Museum, Erin Cooper, Kristine Reus, Andres Leal Ranch, Theresa Pastrano, Pasta at Large, Castle Park, New Health Wellness, John's Incredible Pizza, The Living Desert, Sarah Greenwood, Michele Wallace, Fitness 19, Los Vaqueros Mexican Grill, Joe Harris, Quinn's Automotive, Kathy Harvill Margo Worthington, Maiké Joseph, Juan Pollo #29, Blanca Gutierrez, Roxanna Wanamaker, In-N-Out Burger, Wheelhouse, Abby's Café, Sweet Baby Jane's BBQ, Pat Brudin, Aquatic Center of Hemet, Dodgers Community Relations, Mike & Fran Henderson, Quality Turf, Christina Helms, Pixels Photography.

*V.I.P. TOTS is a nonprofit agency. Gifts of cash and non cash items contribute to our success. Support of our fund raising events is greatly appreciated. We value your shared interest and commitment to our goals. On behalf of the children, their family members, and our staff, we thank you for your generous support!*

# Special Events

Special events this past year have included:

- Firefighter visit
- Open House
- Harvest Festival
- Santa's Visit
- Special Performances for Winter and Spring
- Picture Day
- Field Trips
- Teddy Bear Picnic
- Ranch Trip to Calicinto
- Graduation
- Butterfly Release
- Easter Egg Hunting



*We wish to extend a special Thank You to the Pirelli Family for inviting V.I.P. Tots' families to their ranch each year for a GREAT day of fun.*



# Other Happenings...

## Other things that happened this year...

- Baby Tree's Birthday Celebration
- Coat and canned food drives
- Crazy Hair Day
- Folklorico Dancer Visit
- The Great Shakeout
- Holiday Boutique Fundraiser
- Joann's Retirement Party



Our staff work hard all year long to create interesting, engaging learning opportunities for their students. From working in the garden to creating volcanos, the teachers at V.I.P. Tots strive to develop children's skills in all learning domains. There is a reason behind every activity kids do here; and the staff are constantly assessing children to ensure that they are meeting— and exceeding— their potential. Special days add to the fun of being in preschool!



# Goals & Financials

## 2011-2012 Goals Met:

1. V.I.P. Tots will increase enrollment in all programs by 10% (partially met)
2. V.I.P. Tots will develop a Behavior Consultation program (met)
3. V.I.P. Tots will develop a succession plan for the CEO position to enable the future security of V.I.P. Tots (met)



## 2013-2014 Goals:

In addition to continuing current programs:

- Increase the visibility of V.I.P. Tots in the community, and awareness of the services we offer.
- Expand training programs to parents/caregivers and the teaching community.
- Increase fundraising efforts for a sustainable future.

## V.I.P. TOTS PROGRAM INCOME 2012-2013

Inland Regional Center Birth to three	\$696,701
Childcare - parent pay & GAIN or RCOE funded	\$213,956
First 5 Riverside	\$541,358
Small Grants, Fund Raising, Gifts, Interest	\$81,020
<b>Annual Income</b>	<b>\$1,769,022</b>

Grant funding from First 5 Riverside amounted to \$541,358, awarded in two grants. The two grants funded 95 children placed in 66 FTE slots to receive scholarships and the availability of a behavior consultant.

Riverside County Child Care Consortium (RCCCC)/Mid County also contributed with funding in the amount of \$1,485 to provide the community trainings facilitated by Fran Henderson and Theresa Helms to community teachers and home childcare providers.

# Founding Director Retires

After 34 years at the helm, our founding Executive Director/CEO, Joann Hameister, retired. Joann's service ended with the fiscal year on June 30, 2013.

The Board of Directors voted to institute an Executive Team to take the place of Joann's position. The new Executive Team is made up of:

**Rhonda Thomas—**

**Executive Director of Finance**

**Fran Henderson—**

**Executive Director of Programs and Education**

**and Kendra Votava—**

**Executive Director of Grants and Development**



V.I.P. Tots will be forever indebted to the service and vision of Joann Hameister, CEO; 1979-2013. We wish you the best!!

# V.I.P. Tots Staff

**V.I.P. Tots would not be the incredible place it is,  
without our dedicated staff members!**

<b>CURRENT STAFF</b>	<b>CURRENT POSITION– October 2013</b>	<b>HIRE DATE</b>	<b>YEARS WORKED</b>
<b>THOMAS, RHONDA</b>	Executive Director of Finance	6/15/1988	25.4
<b>HELMS, THERESA</b>	Behavior Consultant/Staff Trainer	8/29/1989	24.2
LOPEZ, CECILIA	Home Program Early Intervention Teacher	12/17/1991	21.9
<b>HENDERSON, FRANCES</b>	Executive Director of Programs & Education	10/13/1992	21.1
SHARP, SHARON	Home Program Early Intervention Teacher	6/17/1993	20.4
HAMEISTER, JANET	Data Tech and IRC Billing	9/1/1993	20.2
TROYER, ROBIN	Home Program Early Intervention Teacher	1/28/1994	16.9
HARRIS, TERESA	Child Development Teacher	2/5/1995	18.8
<b>NOGRADY, MARCIA</b>	Home Program Director	11/20/1995	18.0
KNIGHT, MICHELE	Child Development Teacher	1/3/2000	13.9
<b>VOTAVA, KENDRA</b>	Executive Director of Grants & Development	4/30/2001	10.7
ROBERTS, BOBBIE	Child Development Associate Teacher	5/30/2002	11.5
PUTNEY, REBEKAH	Home Program Early Intervention Teacher	8/25/2003	6.9
ANNELLA, LISA MARIE	Child Development Teacher	9/3/2003	10.2
<b>HANEY, DEBBIE</b>	Child Care Director	10/20/2003	10.1
<b>PASTRANO, THERESA</b>	Administrative Assistant	10/20/2003	10.1
TWARDOWSKI, COLLENE	Home Program Coordinator	11/20/2003	10.0
ARNOLD, MARCELLA	Behavior Consultant/Child Devmnt Teacher	9/26/2005	8.1
DeZAMORA, VERONICA	Home Program Early Intervention Teacher	11/22/2005	7.6
HIGAREDA, ADRIANA	One-on-One Tutor	5/1/2006	7.5
MARTINEZ, ESTHER	Child Development Teacher	6/6/2006	7.4
SHARP, ASHLEY	Early Intervention Teacher	7/25/2006	7.3
GALAVIZ, MARLENE	Early Intervention Teacher	2/5/2007	6.8
PAEZ, ELIZABETH	Child Development Associate Teacher	6/4/2007	5.4
DE LEON, MARTHA	Child Development Associate Teacher	6/8/2007	5.5



# V.I.P. Tots Staff

CURRENT STAFF	CURRENT POSITION– October 2013	HIRE DATE	YEARS WORKED
KOLSTER, KRYSTLE	Child Development Teacher	10/8/2007	6.1
SUTLIFF, STACIA	One-on-One Tutor	3/31/2008	5.6
BOULDIN, TRICIA	Child Development Teacher	7/2/2008	5.4
MC CRARY, CYNTHIA	Child Development Associate Teacher	9/3/2008	5.2
WANAMAKER, ROXANNA	Home Program Early Intervention Teacher	11/24/2008	5.0
DIAZ, JEANNETTE	Child Development Associate Teacher	6/2/2009	4.5
CENTENO, MARISOL	Child Development Associate Teacher	8/12/2010	3.3
IBARRA, VALERIE	One-on-One Tutor/Associate Teacher	10/6/2010	3.1
HANNAH, ELISE	Child Development Associate Teacher	10/19/2010	3.1
CLIFFORD, ADRIENNE	One-on-One Tutor	11/10/2010	3.0
MILTON, CAROL	SUB	8/10/2011	2.3
RODARTE, PERLA	One-on-One Tutor	1/17/2012	1.8
BELL, WHITNEY	Home Program Early Intervention Teacher	2/6/2012	1.8
RODRIGUEZ, STEFANIE	Child Development Associate Teacher	5/15/2012	1.5
RENAUT, GABBY	One-on-One Tutor	8/29/2012	1.2
HERNANDEZ, BLANCA	Child Development Teacher	11/29/2012	1.0
MEDINA, MARIA	SUB	12/7/2012	0.9
DEARING, MELISSA	Child Development Associate Teacher	1/4/2013	0.9
TORRES, CARMEN	One-on-One Tutor	1/7/2013	0.8
TALSMA, JESSICA	One-on-One Tutor	1/17/2013	0.8
PEREZ, MARLENE	Assistant Child Care Director	1/18/2013	0.8
RUIZ, ROSMINE	Child Development Associate Teacher	1/18/2013	0.8
SALAZAR, DORA	SUB	4/17/2013	0.6
JONES, KARINA	Child Development Associate Teacher	6/12/2013	0.4
LYTTLES, CHRISTOPHER	Maintenance	7/11/2013	0.3
LOYD, MARTI	One-on-One Tutor	8/16/2013	0.2
HERERRA, SANDRA	SUB		

**V.I.P. TOTS** accepts employment applications at our Front Office. Please see our webpage [www.viptots.org](http://www.viptots.org) for more information on current job postings, or to fill out an application online.

**V.I.P. Tots is an equal opportunity employer.**



**V.I.P.  
TOTS**

Valley  
Intervention  
Program

**Administration  
Office**

**Located behind the  
Program Office  
(951) 929-8585**

**Intervention &  
Childcare Site**

**41915 Acacia Ave  
Hemet CA 92544**

This is the mailing  
address for the school  
and all offices.

**(951) 652-7611**

**Program & Home  
Program Office**

**(951) 925-9535**

**ED of Programs &  
Education-**

**(951) 652-2742**

# V.I.P. Tots Info

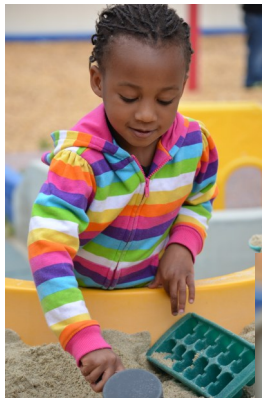
V.I.P. Tots is a non-profit community organization. Community and corporate donations are needed and appreciated.

Non-profit Tax ID#

**95-3425906**

This 34th Annual Report and audit will be available on our website:

**[www.viptots.org](http://www.viptots.org)**



Remember to  
follow us on  
Facebook!



Executive Director of  
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Executive Director of  
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Site Director:

[ghaney@viptots.org](mailto:ghaney@viptots.org)

This 34th Annual Report was prepared and presented to the Board of Directors of V.I.P. TOTS on November 19, 2013 by Kendra Votava, Executive Director of Grants & Development with input from Rhonda Thomas, Executive Director of Finance. The annual financial audit was prepared and presented by Gregory J. Prudhomme, CPA and presented to the Board of Directors at a regular Board Meeting.